ST MICHAEL'S CATHOLIC SCHOOL

*"Be it known to all who enter here that CHRIST
is the reason for this school"*

SMCS BOARD OF TRUSTEES MINUTES

For meeting held in the Mary MacKillop Meeting Room on Monday 31st October 2016 at 7.00pm

PRESENT: Sarah Langley, Mary Kedzlie, Anna Harvey, Stephanie Radich, Jon Williams, Casiana Wooler, Rebecca Popovic, Justin Browne, Matt Croad, Ann McKeown
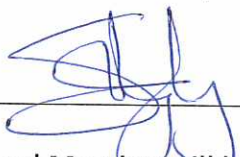
APOLOGIES: Alex Houghton, Nico Buyck

Anna opened with a Prayer at 7.05pm. **Declaration of Interest:** None.		
1. Minutes	**Agreed**	**Action**
The Minutes from 19th September were circulated and accepted.	Justin/ Rebecca	
2. Matters Arising from the Minutes		
There were no matters arising from the Minutes.		
3. Agenda Discussions		
4. Health and Safety Report		
Health and Safety Report Taken as read. We reviewed the updated contractor information and discussed the pleasing recent trend downwards for minor injuries.	Matt/ Jon	
4. Finance and Property Report		
Air Conditioning for Junior Block The board approved the quote from Energy Efficient Solutions.	Anna/Jon	

Painting The subcommittee are well advanced in their selection process for the regular painting maintenance, consistent with the long term maintenance plan. **Watershed** No update. **Finance Report** Costs remain in line with the budget and we continue to monitor the collection rate for school donations.		
6. Catholic Character		
Discussed the Catholic Character Review feedback and added commentary to the Bishops Appointees draft report. To be finalised for next month's meeting.	Anna/ Matt	
7. Principals Report		
The Principal's Report was taken as read. The Board went into Committee at 8pm. The Board came out of committee at 8:15pm.	Justin/ Anna	
8. Feurenstein Activities		
The board was educated on this method of teaching by Anna.		
9. Policy Review		
Classroom release time policy was reviewed and changes agreed as discussed by Mary	Justin/ Anna	
10. Correspondence		

The Meeting closed at 9.00 p.m.

Signed: _____ Date: 28/11/16 _____

The next Board Meeting will be held on: Monday 28th November 2016