

**ST MICHAEL'S CATHOLIC SCHOOL**

*"Be it known to all who enter here that CHRIST is the reason for this school"*

**SMCS BOARD OF TRUSTEES MINUTES**

**For meeting held in the Parish House on Monday 12<sup>th</sup> September 2016 at 7.00pm**

**PRESENT:** Sarah Langley, Mary Kedzlie , Anna Harvey, Nico Buyck, Stephanie Radich, Jon Williams, Casiana Wooler, Alex Houghton, Rebecca Popovic, Justin Browne .


**APOLOGIES:** Mat Croad

<p>Mary opened with a Prayer at 7.05pm.  <b>Declaration of Interest:</b> None.</p>		
<b>1. Minutes</b>	<b>Agreed</b>	<b>Action</b>
The Minutes from 8 <sup>th</sup> August were circulated and accepted.	Anna/Justin	
<b>2. Matters Arising from the Minutes</b>		
There were no matters arising from the Minutes.		
<b>3. Agenda Discussions</b>		
<p><b>Health and Safety Presentation</b>  <b>by SafeSchools Andrew Evans</b>            The Board had Health and Safety training to build and understanding of the Health and Safety legislation.</p> <p><b>Air Conditioning</b> – Alex will work with Mary to get two more quotes for air conditioning on the Junior Block.</p> <p><b>New Principal Appointment</b>            We announced the new principal with positive response from the community. The board acknowledges the work from the subcommittee Nico Buyck, Michael Clegg, Hayden Kingdon, Father</p>		Alex

<p>Tony and Sarah Langley.</p> <p><b>Code of Conduct for Trustees</b> Code of conduct for trustees was reviewed and affirmed.</p> <p><b>Committee Report – Watershed visit</b> SMCS will request that the report gets sent to the school afterwards. Alex and Justin will start looking at contractors to painting both school buildings plus number 8 before centenary celebrations next year.</p>		Alex/ Justin
<p><b>4. Finance and Property Report</b></p>		
<p><b>Property:</b></p> <p><b>The Property Report was moved and accepted.</b></p> <p><b>The Finance Report was moved and accepted.</b></p>	Jon/ Alex  Jon/ Alex	
<p><b>5. Health and Safety Report</b></p>		
<p><b>The Health and Safety Report was reviewed.</b></p>		
<p><b>6. Principal’s Report</b></p>		
<p>The astro turf has been completed and looks fantastic. The board acknowledges the CSO’s contribution to funding.</p> <p>Junior Playground is on track for the September holidays. The board acknowledges the PTAs efforts in raising the necessary funds to get the playground paid for. The playground will be named after Monsignor Brian Arahill.</p> <p><b>The Principal’s Report was moved and accepted.</b></p>	Anna/Casiana	

<b>7. Policy Review</b>		
<b>The updated (as per August meeting) <u>Child Protection Policy</u> was reviewed. This was moved and accepted.</b>	Nico/ Justin	
<b>Policy 3(a) Principal Performance. The policy adjustments put forward by Mary were moved and accepted.</b>	Nico/ Justin	
<b>8. Agenda Items for Next Meeting</b>		
<ul style="list-style-type: none"> <li>• Anna – Feurenstein activity</li> <li>• Unpacking ERO review dimensions</li> <li>• Maori and Pasifika Consultation</li> <li>• Catholic Community Consultation – Meeting scheduled – 19<sup>th</sup> September</li> <li>• Mathematics review Consultation – up- date</li> <li>• Policy review – 3b – Classroom Release Time</li> </ul>		
<b>9. Administration and Correspondence</b>		
<p>The following were tabled</p> <ul style="list-style-type: none"> <li>• NZSTA News – July Issue</li> <li>• Catholic Diocese of Auckland – Watershed visit</li> <li>• NZ Fire Service – False Alarm Activation</li> <li>• Resene – pamphlet re their services</li> <li>• Lighting New Fires – Newsletter for integrated schools</li> <li>• NZ Education Gazette</li> <li>• NZSTA/MoE/NZEI – Principals’ Collective Agreement – effective 17 May 2016 – 16 May 2018</li> </ul>		

The Meeting closed at 9.00 p.m.

Signed:  \_\_\_\_\_

Date: 31/10/16 \_\_\_\_\_

The next Board Meeting will be held on: Monday 17<sup>th</sup> October 2016