



ST MICHAEL'S CATHOLIC SCHOOL

*"Be it known to all who enter here that CHRIST
is the reason for this school"*

SMCS BOARD OF TRUSTEES MINUTES

For meeting held in Room 9 on Monday 8th May 2017 at 7.00pm

PRESENT: Sarah Langley, Anna Harvey, Stephanie Radich, Jon Williams, Casiana Wooler, Rebecca Popovic, Justin Browne, Ann McKeown, Alex Houghton, Matt Croad

APOLOGIES:

Ann opened with a Prayer at 7.00pm. Declaration of interest: None		
Item	Agreed	Action
The minutes of the last meeting were accepted.	Justin/Cassie	
In committee 7:03 Out of committee 7:05		
PTA representative – none present		
Health and Safety Report We have adopted a different format for the report. Actions – add a more detailed key to the graph and explore whether we can add year on year data to look at patterns. Look at risk areas so we can ensure we are tabling the right information. The health and safety report was accepted.	Rebecca/ Steph	AM/JB AM
Principals Report Academic progress year to date for target groups was tabled and discussed. The BOT has requested for further work on how the results are displayed to help demonstrate shift. The Principals report was accepted.	Anne/ Sarah	
Special Character Report Proprietors to meet and get together draft questionnaire answered and submitted to the board outside of the next meeting for review.	Anna/	AM

The special character report was accepted.	Rebecca	
<p>Property and Finance Report It was resolved that a request be made to the Lion Foundation for the funding of a software programme that will provide St Michael's Catholic School with our own interactive, e-learning, online hub for our school and students for the amount of \$5345 +GST.</p>	Sarah/Matt	
<p>It was agreed that SMCS will go ahead with the proposed server upgrade. Server Upgrade</p>	John/Matt	
The BOT have asked for a IT Strategy presentation for June board meeting.		AH
<p>In committee 7:50 Out of committee 7:55</p>		
<p>It was decided that we will proceed with KIVA anti-bullying training and support at a cost of \$3000 plus ongoing costs of \$8 per child per year.</p>	Ann/ Alex	
The finance report was accepted.	Matt/ Justin	
<p>Feedback from ERO The draft report provided by the ERO was judged fair and representative. It was accepted as written. Ann and her staff were thanked for their effort during the ERO assessment.</p>	Sarah/ Justin	
Policy Review		
<p>Policy 1 including details of a proposed disciplinary committee (which will have two proprietor and two parent board members plus chair and principle) was accepted.</p>	Sarah/ Matt	
Policy 5 including amendments was accepted.	Justin/Cassie	
<p>Graduate Survey We will send reminders to people. This will be an agenda item for the next meeting.</p>		
<p>In committee 8:48 Out of committee 9:08 The meeting closed at 9:09</p>		

 12/6/17